

How to Register, Start, and Access a Cisco Online Exam

Lifecycle Services and SMB Exams

The process for registering and taking a Cisco online exam is different from the process for registering and taking a Cisco *proctored* exam.

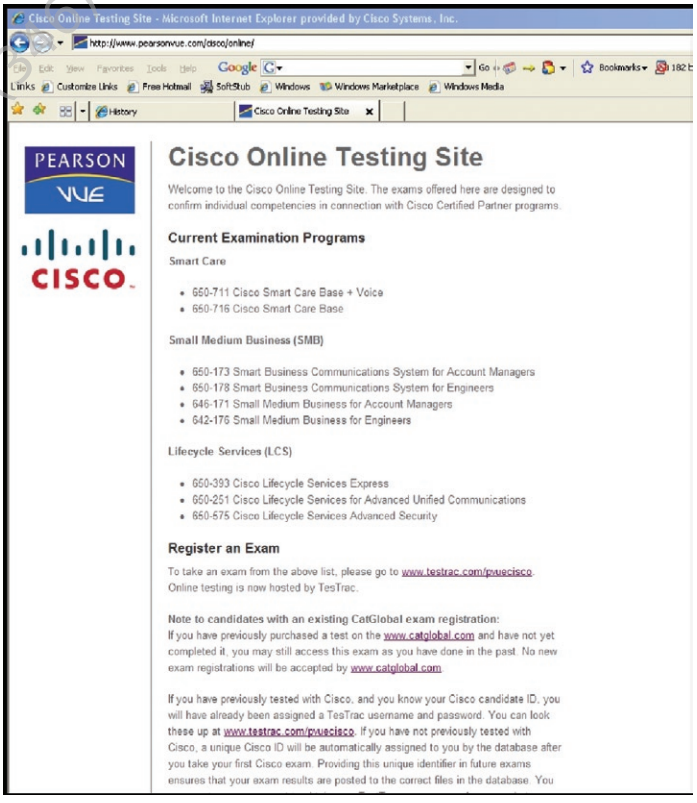
This document provides instructions for registering, accessing, and taking Cisco online exams. Section 1 of this document presents an overview of the necessary steps and the information you will need for getting started on registering and taking Cisco online exams. Section 2 goes into more details around how to find and submit the information necessary to complete registration and begin taking Cisco online exams. In Section 2, each step is accompanied by a screenshot.

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Before You Get Started

You will need:

1) Credit card or voucher information
2) All online exams are available in English. SMB exams are also available in
   a) Japanese
   b) Polish
   c) Russian
   d) Korean
   e) Portuguese
   f) French
   g) Italian
   h) Chinese
   i) Spanish
   j) German



Section 1: Overview of Necessary Steps

1) Go to the Cisco Online Testing Site:
   http://www.pearsonvue.com/cisco/online/

   a) At this site, you may register for all Cisco online exams, as well as access, take, and resume all Cisco online exams.

   Note: Online exam registration will be through this Webpage only. Registration is *not* available by phone or through the vendor's main Website.

2) Please read all the details on the Cisco Online Testing Site, including the frequently asked questions.

3) After reading all necessary information, under Register an Exam, click www.testrac.com/pvuecisco to proceed with registering, scheduling, and taking Cisco online exams.

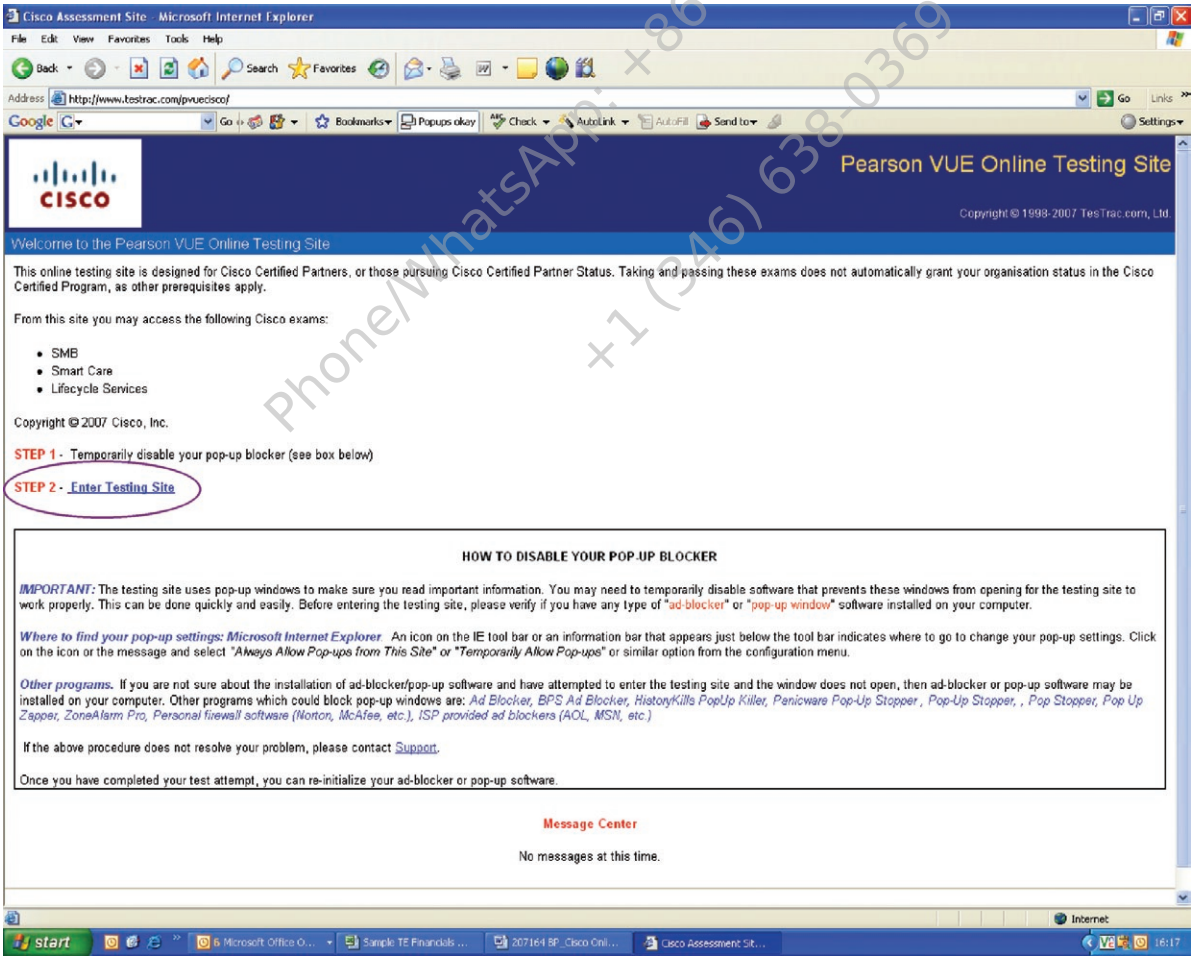
   a) Once at the Pearson VUE Online Testing Site, please read all the details of the main page, especially the information about disabling popup blockers on your browser application. You must disable any popup blockers before proceeding.

   Note: A CSCO ID is not a CCO ID. You have a CSCO ID if you have previously obtained a Cisco certification or have taken a Cisco proctored or online exam. Typically, a CSCO ID is found on a score report from a previous exam.

Section 2: Step-by-Step Instruction

First: click on "Enter Testing Site" in Step 2, (Figure 1)

Figure 1



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1) **Candidates that have a Cisco Certification ID (CSCO ID)** but do not have a TesTrac ID and PIN:

   a) To obtain your TesTrac ID and PIN, click the link "Look up your TesTrac ID and PIN" (Figure 2).

   b) Enter your last name and CSCO ID in the appropriate fields and click "Submit" (Figure 3).

   Note: The last character in your CSCO ID is the letter O, not the number 0 (zero).

Figure 2

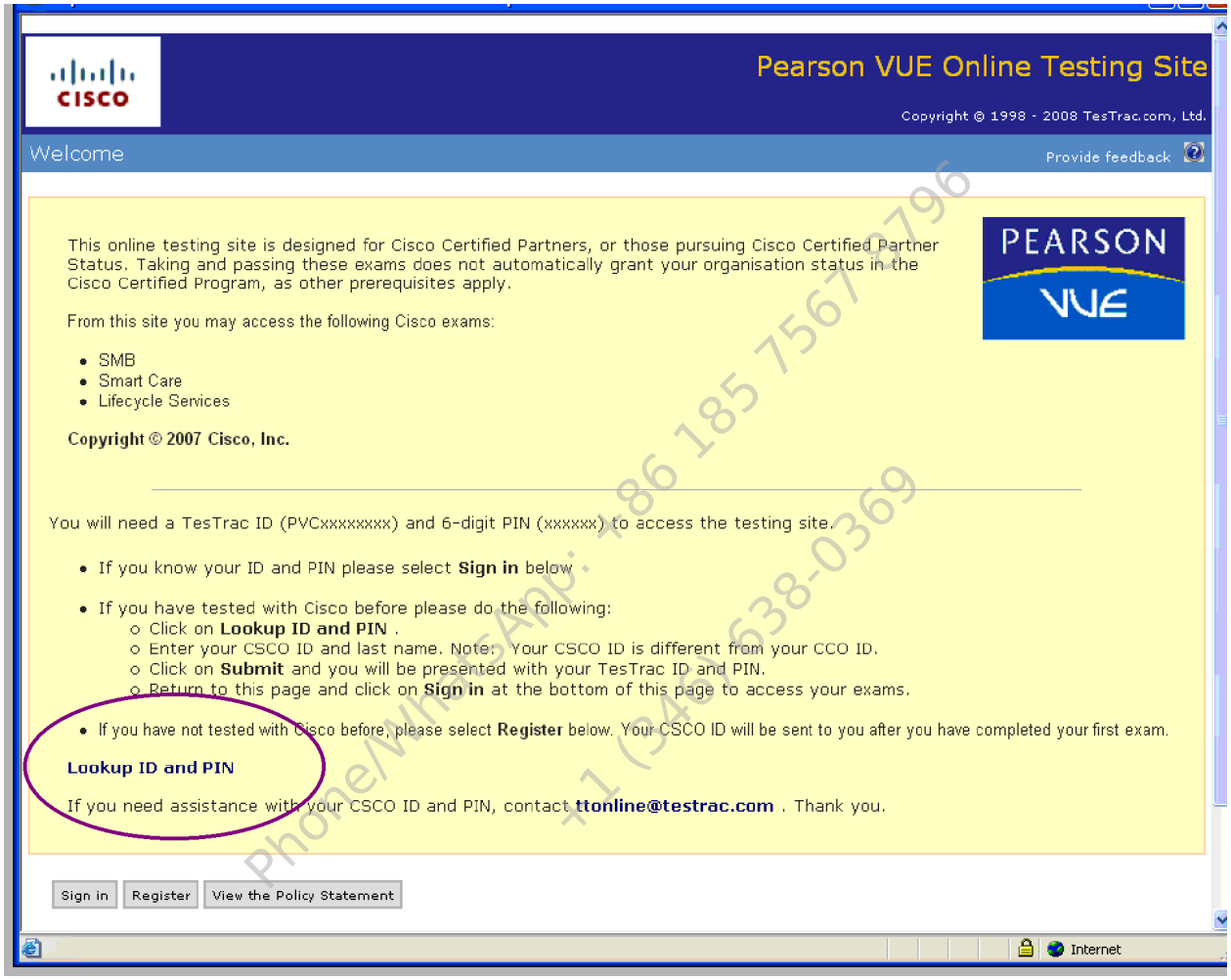
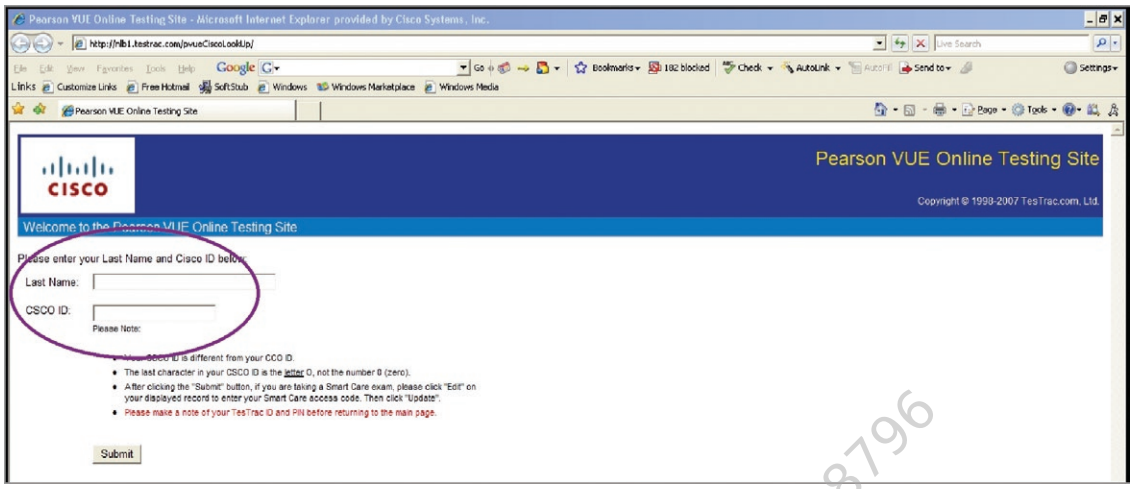


Figure 3



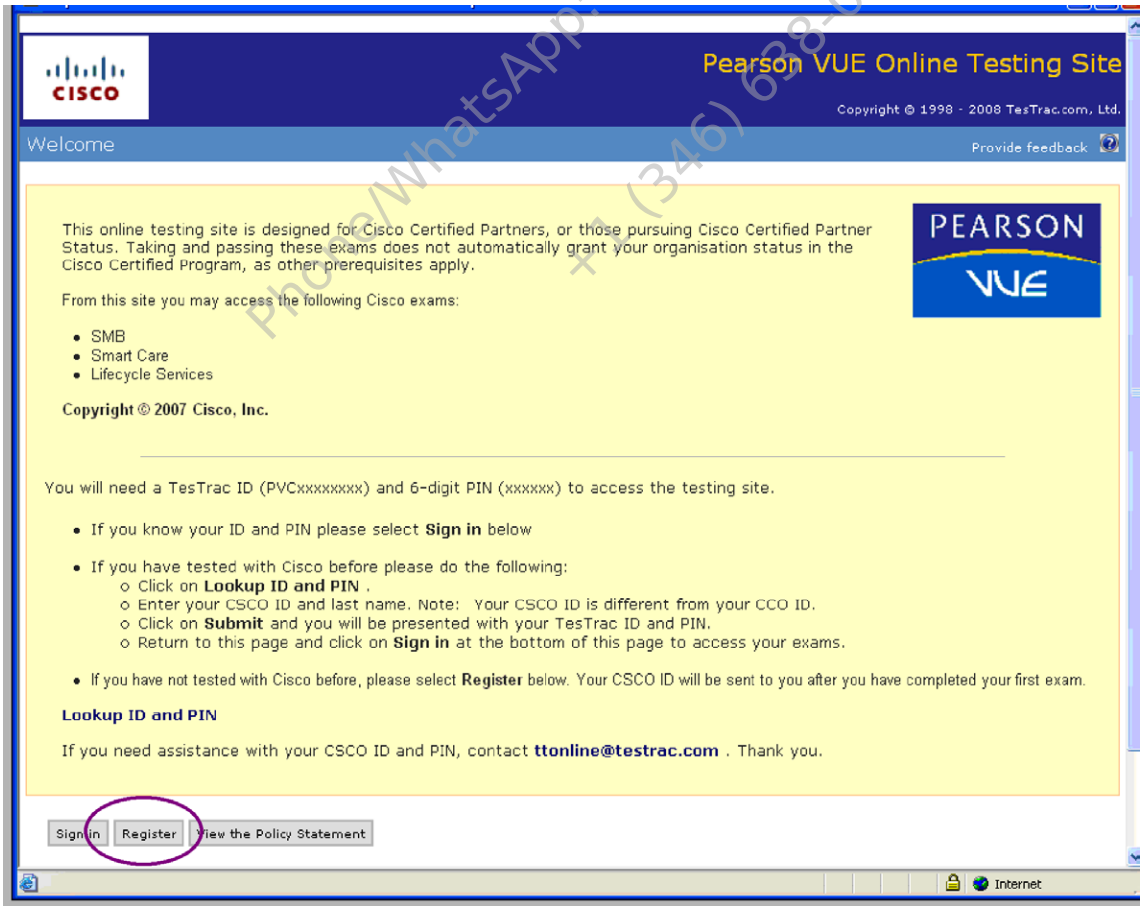
c) **Important:** Please make note of, or print, your TesTrac ID and PIN before returning to the main page (Figure 6).

d) Proceed to Step 3.

2) **Candidates who *do not* have a CSCO ID:**

Once on the testing site, click "Register". This is at the bottom of the page (Figure 4).

Figure 4



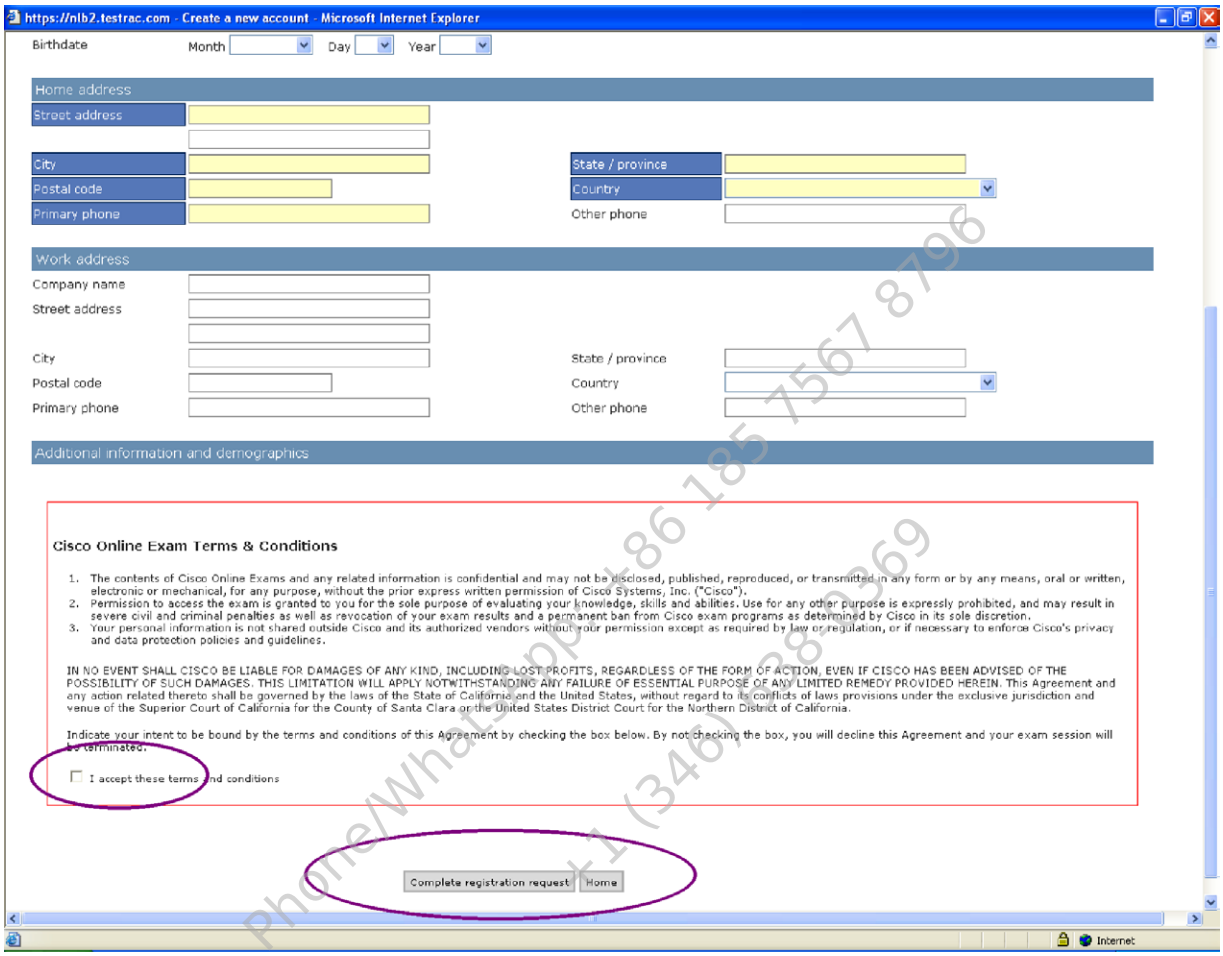
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a) Fill out all required fields. The required fields are in yellow (Figure 5).

b) Agree to the terms and conditions by checking the box (Figure 5)

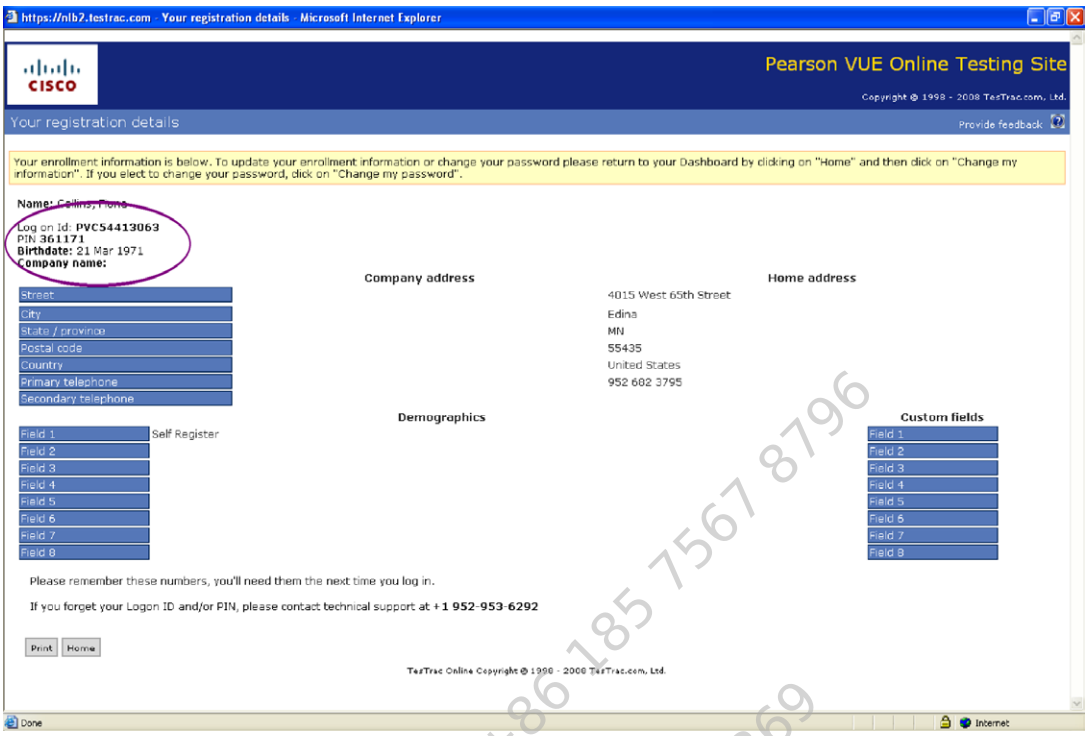
c) To submit your information, click "Complete registration request" at the bottom of the page (Figure 5).

Figure 5



d) Important: Please make a note of, or print, your TesTrac ID and PIN before returning to the main page. Proceed to Step 3 (Figure 6).

Figure 6



3) Candidates who have a TesTrac ID and PIN:

a) To register for an exam, click "Sign in" at the bottom of the page (Figure 7).:

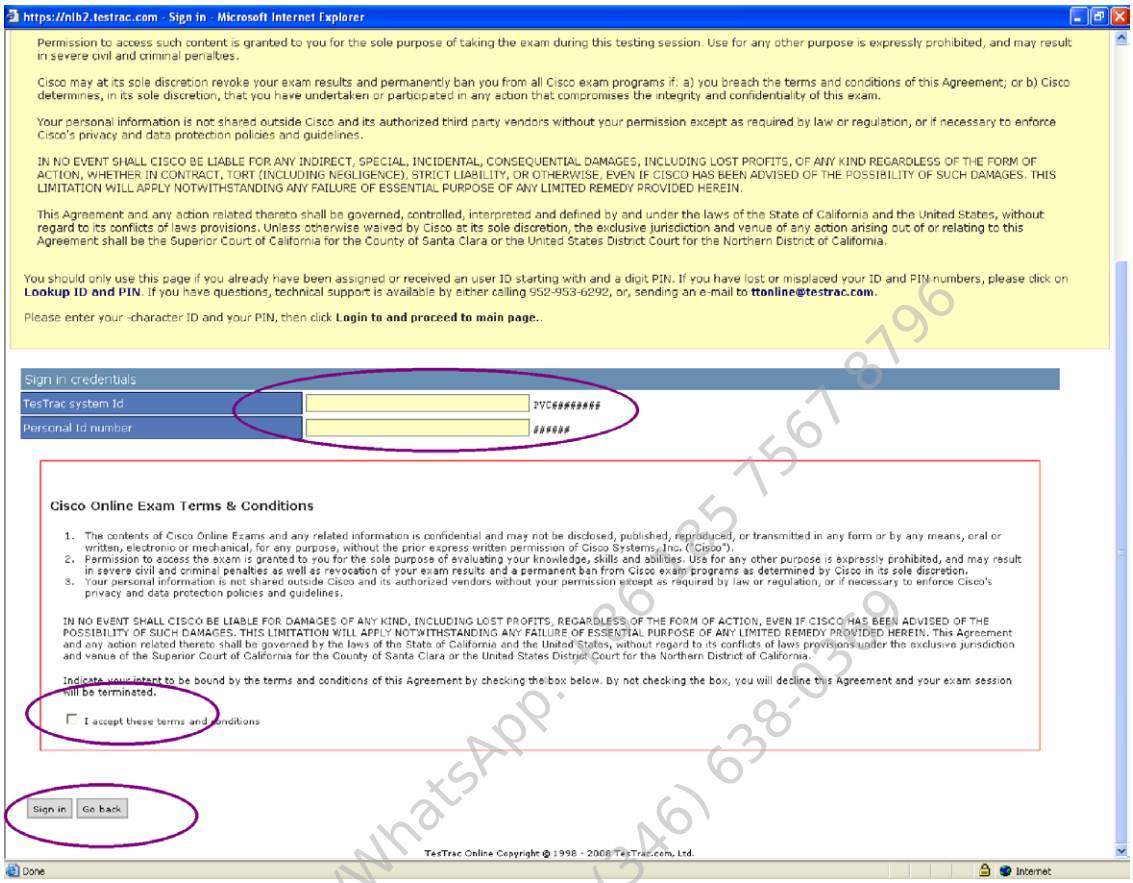
Figure 7



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b) Enter your TesTrac ID and PIN in the appropriate fields. Check the box to agree to the terms and conditions. Click "Sign in" at the bottom center of the page (Figure 8).

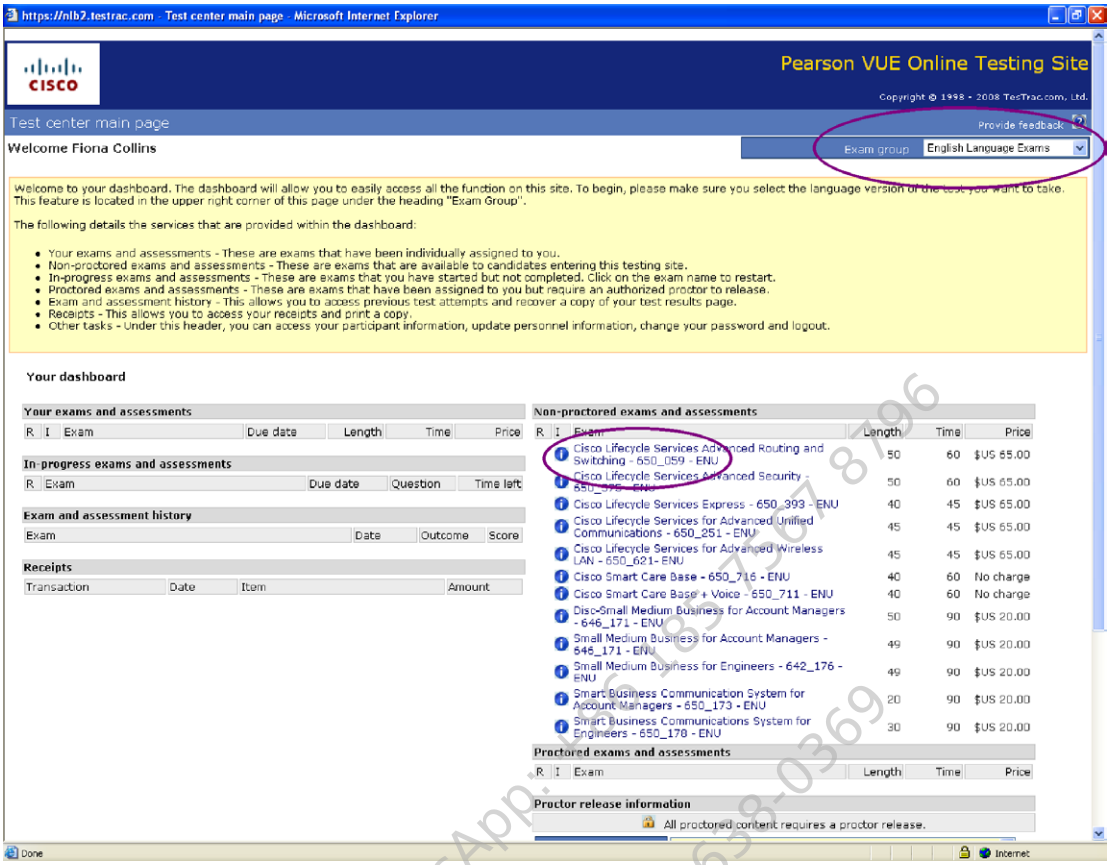
Figure 8



You are now on the Test Center main page. You can do the following (Figure 9):

i) Take an exam you have already purchased.
ii) Complete an exam that you started previously.
iii) View past exam attempts and scores.
iv) View your TesTrac personal information.
v) Purchase an exam.
vi) View or print an exam receipt from an exam previously purchased.

Figure 9



Note: If you would like to take your exam in a language other than English, please change your selection in "Exam Group" box shown in the upper right-hand corner.

a) Choose the exam that you wish to take and click in the title. You will then be brought to the payment screen

i) Enter your credit card details and your CVV number in the "Security number" box. This is the three or four-digit code found on the reverse of your credit card, or on the front of an American Express card (Figure 10)

ii) If you have been given a voucher number, please select "Voucher" in the 'Payment Method' box and enter the voucher number (Figure 11)

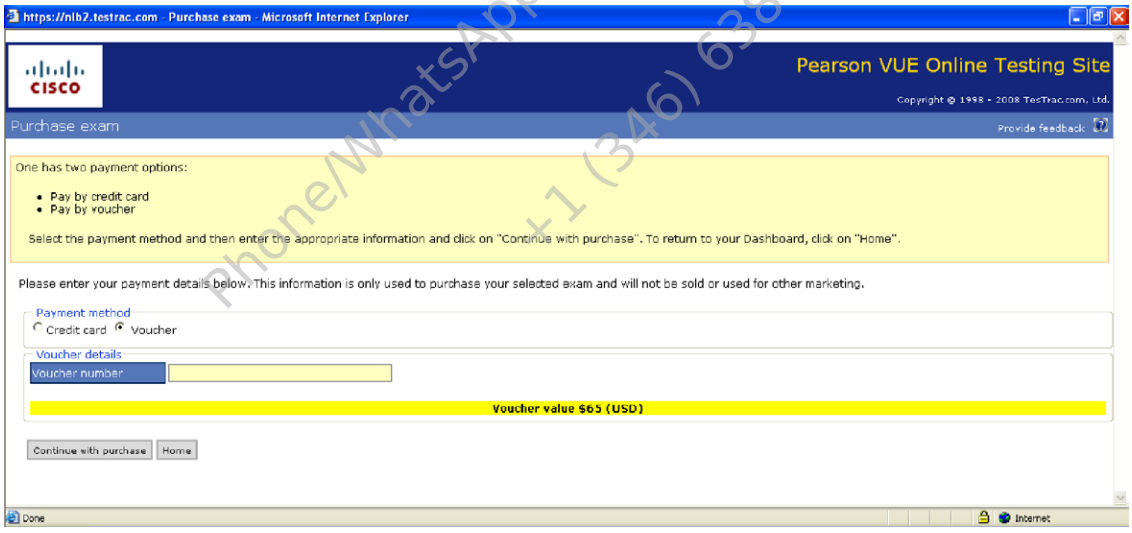
b) You may now start your exam

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Figure 10



Figure 11



Note: If you need to restart your exam, please log back into the online site and you will see your incomplete exam listed under "In-progress exams and assessments" on the Dashboard (Figure 9).

You may also print a receipt or a score from the Dashboard (Figure 9)

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